



Kids at Heart

# The School House Nursery

Application Pack





# Kids at Heart

## The School House Nursery Application for Nursery Placement

Nursery places will be offered subject to availability. Advance booking can only be made for baby places (Stage 1 & 2). Other placements will be offered on first come first serve basis, again subject to availability.

Name of Child(ren)	
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Date of birth		Expected date of birth	
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Parents name
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Home Address
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Postcode		e-mail	
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Telephone Number		Mobile	
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Please mark below sessions required. A.M. sessions run from 8.00 a.m. – 1.00 p.m. and P.M. sessions run from 1.00 p.m. – 6.00 p.m.

I require a full-time place

	A.M.	P.M.
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Requested commencement date
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Please enclose the registration fee of £30.00 when returning your completed application form. Cheques should be made payable to Kids at Heart. Upon receipt of this application, it will be processed and notification will be returned within seven days. Should sessions not be available the registration fee will be returned.

**Please note; One full months fees will be required to secure your nursery place based on the above information provided. Receipt of payment will confirm your booking. This payment is non-refundable should you not take the place.**

### Head Office Kids at Heart

Percy Field, Low Moor Lane, Lingerfield, Scotton,  
Knaresborough, North Yorkshire HG5 9JB

Call 01423 862192 Email [info@kidsatheart.co.uk](mailto:info@kidsatheart.co.uk)



## THE SCHOOL HOUSE CHILDREN'S DAY NURSERY

DAY NURSERY FEE STRUCTURE FROM 1<sup>st</sup> APRIL 2016

**Registration Fee                    £30.00**

Session	Price	Session Operates Between These Times
AM	£23.25	8.00a.m – 1.00 p.m.
PM	£23.25	1.00p.m– 6.00 p.m.

**Hourly Rate** £14.50

Sessions Per Week	Based on calendar month payments	
	Weekly	Monthly
1	£ 23.25	£ 99.78
2	£ 46.50	£ 199.56
3	£ 69.75	£ 299.34
4	£ 93.00	£ 399.12
5	£ 116.25	£ 498.90
6	£ 139.50	£ 598.68
7	£ 162.75	£ 698.46
8	£ 186.00	£ 798.25
9	£ 209.25	£ 898.03
<b>Full Time</b>	<b>£ 232.50</b>	<b>£ 997.81</b>
<b>Full time less Discount</b>	<b>£197.62</b>	<b>£ 848.14</b>

Prices include breakfast, snacks, 2 course lunch and tea (as appropriate)

**Please Note:-**

Fees are payable Calendar Monthly in advance on the first day of the month.

Take the session rate x by 51.5 weeks and divide into 12 equal payments. This includes payments for bank holidays. There are no refunds for absenteeism.

**2, 3 and 4 year old funded places and flexible hours are available subject to availability.**

**N.B The Nursery will be closed between Christmas and New Year**

Should sessions exceed the stated times, an hourly charge of £ 14.50 will be made and is payable on the day taken.

**Extra Sessions:-** (Subject to availability) – Must be paid for upon booking.

**Discounts:-**

Sibling Discounts are available and vary depending on the amount of sessions booked.

Where Early Years Funding is allocated sibling discounts will not apply.

Please ask for details

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## **What's Next?**

### **Step 1**

Complete a Nursery Application Form, giving your child's details and preferred sessions and return along with the registration fee of £30

This secures your child's place if the sessions you require are available.

### **Step 2**

We will contact you to confirm whether your preferred sessions are available or to discuss any alternative sessions. If we are unable to offer all the sessions that you need, your registration fee is returned.

### **Step 3**

When you accept a place, we will email/post your Placement Agreement, Rules and Regulations and all other necessary documents before trial/introductory sessions can take place. The "I am Special" booklet will ensure we can learn as much as we can about your child before they start their induction. You will have received an invoice for the first month's fees which is payable in advance.

The paperwork must be returned before your child's first trial/introductory session.

More detailed fee breakdowns and payment terms are available in our prospectus or on request. Please contact us if you have any questions.